



## **Part-time, Trauma-informed Counselor Job Description**

**Overview:** Beyond Housing exists because home matters. We begin with actual houses and housing preservation, focusing on quality and stability to give people a place to start. But there is more to a home than the house ~ home is about the life that happens in and around the house, as well as the life that fuels and draws out the best of the people within it. That life, in turn, is shaped by the community, its influences, its structures, and the people and dynamics that define it.

Beyond Housing helps entire communities become better places to live. We engage where we're needed, focusing on building consensus among leaders, providing and preserving housing, fostering community structures that shape lives, and guiding systems that make people's lives better.

We lead with vision for what a community can be ~ every community is different, but thriving communities tend to share the same basic set of positive traits regarding housing, safety, education, health, infrastructure, and access to basic human services.

We bring together leaders and resources, volunteers and citizens, and pursue a wide assortment of creative approaches to build stronger, healthier communities for life.

Finally, we are community builders, not kingdom builders. "It's their neighborhood, future, & dreams". Our objective is to help build, and contribute the good things we do for the sake of adding value to the lives of the people we're honored to serve.

**Position: The Part-time, Trauma-informed Counselor is responsible for providing counseling to children and families**

### **Responsibilities include, but are not limited to:**

- Identifies the difference between trauma-informed and trauma-specific
- Experienced working in a community-based social services organization
- Experienced working with high needs students and families
- Documentation interaction, developing case plans and conducting needs assessments
- Identifies various kinds of abuse and trauma, including: physical, emotional, and sexual abuse; domestic violence, and community violence
- Ability to assess needs for routine or emergency intervention
- Knows the effects of varying types of trauma and impact on human development and the development of psychological and substance use issues
- Identifies the impact of protective factors (i.e., strong emotional connections to safe and non-judgmental people and individual resilience) which may prevent and amend the negative impact trauma has on human development and psychological development and substance use issues
- Knows the importance of ensuring both physical and emotional safety of clients
- Ability to demonstrate effective skills in a group facilitation and one-on-one counseling sessions
- Understands the importance of not engaging in confrontational approaches concerning substance use or other seemingly unhealthy client behaviors that might activate trauma symptoms or compel acute stress reactions
- Demonstrates knowledge of how trauma impacts diverse communities throughout lifespans
- Understands mental health problems, cognitive and physical disabilities, and substance use issues
- Demonstrates knowledge of the variety of ways clients express stress reactions both behaviorally (e.g., avoidance, aggression, passivity) and psychologically/emotionally (e.g., hyperarousal, avoidance, intrusive memories)

### **Personal Qualities:**

- Collaborative -- A dynamic personality that is collaboratively minded, can recognize and identify strengths, seek consensus around mutual goals, and build meaningful relationships.
- Creative and Curious -- A systems-thinker and builder, who is not afraid to be innovative in designing solutions and has skills in articulating these ideas and concepts.
- Methodical -- Strong analytical, systems, and problem solving skills to evaluate performance, prepare reports, and recommend/implement solutions using independent judgment. Ability to move from concepts to action through strong program design and evaluation.
- Reliable -- Leadership skills that reflect and value a team approach, demonstrated integrity, effectiveness, efficiency, and the ability to deliver high quality service. Highly capable of handling multiple tasks, projects and timelines. Excellent oral and written communications skills.
- Trusted -- Ability to work with residents, partners, and staff of diversified backgrounds with a positive, optimistic, solutions oriented attitude. Shares a deep respect for the community, its stakeholders and the residents that we serve.
- Driven -- Passion for the work and an interest in continuous learning and improvement.



**Required Experience and Qualifications:**

- Master's Degree in Social Work, Counseling, or closely-related field required
- Licensed to practice in the State of Missouri
- Three or more years of experience in counseling or related field
- Excellent written and oral communication skills
- Must pass background check based on Missouri Child Care Licensure

**Supervisor:**

- Manager of PFSC

**Supervises:**

- None

**Salary and Benefits:**

- Part-time position without benefits

**Application Instructions:**

Please send resume and cover letter to [hr@beyondhousing.org](mailto:hr@beyondhousing.org) by March 30, 2019. For more information on Beyond Housing, visit [www.beyondhousing.org](http://www.beyondhousing.org)

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***The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of all responsibilities, duties, and skills required. Beyond Housing is an Equal Opportunity Employer.***

**Summary of Physical Requirements:**

This position works primarily in an office environment supporting multiple functions at the assigned and remote locations. The Manager of Public Policy & Special Projects will perform most functions in a business setting, either at the regular assigned worksite, or at off-site offices, training rooms and/or other room found to accommodate small or large groups of clients. This position may frequently fluctuate from being constantly sedentary while compiling documents, working on computers; phones and in personal interaction and conversations to being constantly in motion. This position may require occasional standing depending on the task being performed. The constant use of eyes and hands will be required in all environments where work is performed involving clerical task and personal interactions. The incumbent may frequently sit. The incumbent may occasionally stand, walk, reach, stoop, climb, lift, carry and bend when performing essential job function including traveling to worksites in a vehicle. Seldom is defined as 1% to 5% of the time. Occasional is defined as 6% to 39% of the time. Frequently is defined as 40% to 74% of the time. Constantly is defined as 75% to 100% of the time.

**ADA** – Beyond Housing is committed to furthering the purpose of the American with Disabilities Act (ADA). The company is always willing to consider reasonable accommodations, which may allow a disabled person to perform this or any other job. The **Summary of Physical Requirements** is a list of what we believe at this point to be necessary in order to perform the essential functions of the job.

**Diversity & Inclusion Statement** At Beyond Housing, we are committed to promoting ***Diversity, Inclusion, and Equity*** throughout our organization and culture. We strive to understand and appreciate the individuality of every employee and create a better place to work for all. We nurture a culture where everyone positively acknowledges equity through action and is aware, understanding, and appreciative of diversity.

Our vision is to go beyond simple tolerance and fully embrace the things that make each person unique. We recognize that our employees' differences support our ability to advance equity for the communities we serve. Further, we understand that equity is critical to the fulfillment of our mission to help entire communities become better places to live.